

CRANSTON SCHOOL COMMITTEE MEETING

MONDAY, APRIL 25 2011

WESTERN HILLS MIDDLE SCHOOL

400 PHENIX AVENUE

EXECUTIVE SESSION: 6:00 P.M.

PUBLIC MEETING IMMEDIATELY FOLLOWING EXECUTIVE SESSION

PUBLIC WORK SESSION IMMEDIATELY FOLLOWING PUBLIC MEETING

AGENDA

1. Call to Order – 6:00 p.m. – Convene to Executive Session pursuant to RI State Laws PL 42-46-5(a)(1) Personnel; PL 42-46-5(a)(2) Collective Bargaining and Litigation (Contract Negotiations' Update-Bus Drivers/Trades People/Mechanics, Custodians); (Teacher Negotiations; Teacher Assistants/Technical Assistants/Bus Aides Arbitration Award), (Secretary Negotiations), (School Banner), (Transportation Contract),(Volunteer Policy).

2. Executive Session

3. Call to Order – Public Session

4. Roll Call / Quorum

5. Executive Session Minutes Sealed – April 25, 2011

6. Minutes of Previous Meetings Approved – March 7, March 16, and March 21, 2011

7. Public Acknowledgements / Communication

8. Chairperson's Communications

9. Superintendent's Communications

10. School Committee Member Communications

11. Public Hearing

- a. Students (Agenda/Non-agenda Matters)**
- b. Members of the Public (Agenda Matters Only)**

12. Consent Agenda / Consent Calendar

RESOLUTIONS

SPONSORED BY THE SCHOOL COMMITTEE

NO. 11-04-02 – Whereas, Gail DeRobbio, is an Elementary Teacher at Waterman School and has been with the Cranston Public Schools for the past seven (7) years, and

Whereas, Gail has been selected as one of the Rhode Island State-level finalists in the 2010 Presidential Awards for Excellence in Math and Science Teaching (PAEMST) Program, and

Whereas, this is the highest recognition that a Kindergarten through 12th grade Mathematics or Science teacher may receive for outstanding teaching in the United States, and

Whereas, Gail has been selected from a field of outstanding candidates for this prestigious award and her application has been submitted for review by a National Level selection committee, to be announced by the White House in the late spring/early summer 2011.

Be it RESOLVED, that Gail be congratulated by the Cranston School Committee for this most prestigious award for her outstanding contributions to Math and Science education, and for the honor she has brought to herself and to Cranston Public Schools.

Be it further RESOLVED, that Gail receive a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY THE SCHOOL COMMITTEE

NO. 11-04-03 – Whereas, Lisa Ann Davis, Elementary Teacher at Glen Hills Elementary School, has earned the prestigious National Board of Professional Teaching Standards Certificate, and

Whereas, Lisa has demonstrated by earning National Board Certification that she has met the high and rigorous standards for

what accomplished teachers should know and be able to do. NBPTS Certification is a national voluntary system certifying teachers who meet these rigorous standards through intensive study, expert evaluation, self assessment and peer review, and

Whereas, as part of the process, Lisa Ann Davis built a portfolio that included student work samples, assignments, videotapes and a thorough analysis of her classroom teaching. Additionally, Lisa was assessed on her knowledge of the subjects she teaches, and

Whereas, Lisa is committed to the five core propositions of National Board Certification in her commitment to students and learning, knowing the subjects she teaches and how to teach them; is responsible for managing and monitoring student learning, think systematically about her practice and learn from experience; and is a member of a learning community.

Be it RESOLVED, that Lisa Ann Davis be recognized by the Cranston School Committee for her outstanding accomplishments in earning certification from the National Board of Professional Teaching Standards.

Be it further RESOLVED, that Lisa be presented with a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY THE SCHOOL COMMITTEE

NO. 11-04-04 – Whereas, eleven students from Cranston High School East have distinguished themselves at the 2011 Rhode Island State DECA Competition by winning 11 awards. In the 6 events students were entered in, they were awarded eight 1st place, one 2nd place, and two 3rd place finishes, and

Whereas, the overall winners are:

Brittany Abatiello	1st Place	International
Business Plan		
Megan Duchesne	1st Place	International
Business Plan		
Janet Huang	1st Place	International
Business Plan		
Michaela Crudele	1st Place	Creative Marketing
Project		
Narine Hagopian	1st Place	Creative Marketing
Project		
Raven Sannon	1st Place	Creative Marketing
Project		
Darien Khea	1st Place	Entrepreneurship
Participating		

Event – Franchising

Alexander Caraballo	1st Place	Fashion
Merchandising Promotion Plan		
Astrid Ramirez	1st Place	Fashion
Merchandising Promotion Plan		
Spencer Brown	2nd Place	Entrepreneurship
Written Event		
Kassandra Ferland	2nd Place	Entrepreneurship
Written Event		
Daniel Dwyer	2nd Place	Marketing
Communication Team Decision-Making		
Derek Habershaw	2nd Place	Marketing
Communication Team Decision-Making		
Bing Chen	3rd Place	Entrepreneurship
Written Event		
Chunying Wu	3rd Place	Entrepreneurship
Written Event		

Whereas, eleven students qualified from Cranston High School East to represent the State of Rhode Island at the International DECA Competitions in Orlando, FL, April 28 through May 3, 2011.

Be it RESOLVED, that the Cranston School Committee extends its congratulations to all of these students for their exceptional accomplishments.

Be it further RESOLVED, that the Cranston School Committee extends its congratulations to their teachers, Mrs. Janis McGuirl and Mr. Richard Abruzzini, and Mr. Sean Kelly, Principal of Cranston High School East, and that they receive a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY DR. JUDITH A. LUNDSTEN

NO. 11-04-05 – Whereas, Audrey Kampper is a teacher at Cranston High School East and has been with the Cranston Public Schools for almost sixteen (16) years, and

Whereas, Audrey has been recognized as the winner of the 2011 Lawrence Scadden Teacher of the Year which annually honors a K-12 science educator who has made an outstanding contribution to science students with disabilities, and

Whereas, the Lawrence Scadden Outstanding Teacher of the Year Award recognizes outstanding elementary and high school science teachers who have engaged all students, particularly those with disabilities in learning science, mathematics, engineering and/or technology and this selection places Audrey in honored company as

a national award winner and recognizes her for her innovative and creative approach to science teaching, and

Whereas, this award and recognition clearly identifies Audrey as an educator who believes in this mission.

Be it RESOLVED, that Audrey be congratulated by the Cranston School Committee for the time, talent and dedication which she has devoted to the students of Cranston East and that these students will certainly make a difference in their lives whether they pursue a path in science or simply apply the skills and concepts they have learned through her teaching.

Be it further RESOLVED, that Audrey receive a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY MR. LOMBARDI

NO. 11-04-06 – Whereas, the Cranston High School East Boys' Soccer team has been awarded the Rhode Island Officials Association Team Sportsmanship Award for conduct both on and off the soccer field, and

Whereas, they did not have the winning record but accomplished the task of not receiving a single yellow card or red card throughout the

entire season and played every game respectfully and clean.

Be it resolved that these students and their coach(es) be acknowledged for this prestigious accomplishment.

Be it further resolved that these students and coach(es) be presented with a copy of this resolution signed by the members of the Cranston School Committee.

ADMINISTRATION

NO. 11-04-07– Decision on appeal of a discipline issue for Elementary School Student (A).

NO. 11-04-08- Decision on appeal of a discipline issue for Middle School Student (B)

ADMINISTRATION

PERSONNEL

NO. 11-04-09- RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Allison Bell, Middle\Secondary Special Education

Donielle DiFanti, Elementary\Middle Special Education

Patricia McChrystal, Library & Media K-12

**Rachel Knowlton, Middle\Secondary Special Education &
Business**

NO. 11-04-10- RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Mary Gavek, Teacher

Oak Lawn

Effective Date...June 30, 2011

Marlene Greene, Teacher

Gladstone

Effective Date...June 30, 2011

NO. 11-04-11 – RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:

Phyllis DeMaio, Teacher

Leave

Effective Date...April 25, 2011

NO. 11-04-12- RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be

appointed:

Nicole Eggleston, Bus Monitor

Transportation

Effective Date...March 14, 2011

Authorization...Replacement

Fiscal Note...11845090\12245090 51110

Lynn Cull, CNA

AEP

Effective Date...March 30, 2011

Authorization...Replacement

Fiscal Note...77962124 51110

NO. 11-04-13- RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

Kenneth Lotz, Custodian

Kevin Webster, Custodian

NO. 11-04-14- RESOLVED, that at the recommendation of the Superintendent, the retirement(s) of the following non-certified personnel be accepted:

Robert Goff, Bus Driver

Transportation

Effective Date...June 30, 2011

POLICY AND PROGRAMS

NO. 11-04-15- RESOLVED, that at the recommendation of the Superintendent, the following Conferences/Field Trips of Long Duration be authorized:

1. Meaghan McGonagle, Richard Willett, and Anne Mantia, all teachers at the Cranston Area Career & Technical Center, and twenty-one (21) students, to travel to Lake Buena Vista, Florida from April 29, 2011 through May 4, 2011 to compete in the National DECA Competition and attend leadership/career development conference sessions, at no cost to the School Department. Please see attached Field Trip of Long Duration form.

2. Steven Krous, teacher at Cranston High School West, and five (5) students to travel to Galveston, Texas from April 28, 2011 through May 1, 2011 to compete in the National Ocean Science Bowl (NOSB) National Finals, at no cost to the School Department. All travel expenses paid by national organizers of the competition, The Consortium for Ocean Leadership (COL). Please see the attached Field Trip of Long Duration form and back-up material.

3. Lori Velino and Martha Sylvestre, both teachers at the Cranston Area Career & Technical Center, and sixteen (16) students to travel to

Kansas City, MO to compete in and attend leadership/career development conference sessions at the Skills USA National Competition from June 19, 2011 through June 25, 2011, at no cost to the School Department. Please see the attached Field Trip of Long Duration form and back-up material.

POLICIES

NO. 11-04-16- RESOLVED, that at the recommendation of the Superintendent, the Tutoring Policy Guidelines #5112.3, be approved for first reading (See policy attached).

NO. 11-04-17- RESOLVED, that at the recommendation of the Superintendent, the policy statement for Fund Raising/Commercialism, Commercial Goods, Services and Materials; Policy #5135.1 as amended, be approved for second reading. (See policy attached).

BUSINESS

NO. 11-04-18- RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's 2009-2010 Financial Audit as presented in the Auditor's report for the year ended June 30, 2010.

NO. 11-04-19- RESOLVED, that at the recommendation of the

Superintendent, the Cranston School Committee accepts the school district's 2009-2010 Federal Single Audit for the year ended June 30, 2010.

NO. 11-04-20- RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the City of Cranston Communication of Matters Prescribed by Statement of Auditing Standards #115 for the year ended June 30, 2010.

NO. 11-04-21- RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's Communication of Matters Prescribed by Statement of Auditing Standards #114 for the year ended June 30, 2010.

PURCHASES AND PURCHASED SERVICES

NO. 11-04-22- RESOLVED, that the following purchases be approved:

Subscriptions in the amount of \$6,414.59 (Pending the availability of funding 2011-2012)

Number of bids issued	4
Number of bids received	3

NO. 11-04-23- RESOLVED, that the following purchases be approved:

Athletic Supplies in the amount of \$15,262.78.

Number of bids issued	14
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Number of bids received	10
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NO. 11-04-24- RESOLVED, that the following purchases be approved (GRANTS):

Conversion of Gas Burner at Park View funded through ARRA in the amount of \$234,566.

Number of bids issued	6
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Number of bids received	3
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13. Action Calendar / Action Agenda

14. New Business

15. Public Hearing on Non-agenda Items

16. Adjourn to Public Work Session

a. Cranston Public Schools Fiscal Year 2012 Budget Analysis

b. Transportation/Bus Contract

17. Announcement of Future Meetings – May 9, May 18 and May 24, 2011

18. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Interested persons and the public at large, upon advance notice, will be given a fair opportunity to be heard at said meeting on the items proposed on the Agenda.

Individuals requested interpreter services for the hearing impaired must notify the Superintendent's Office at 270-8143 72 hours in advance of hearing date.

Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's web site at www.cpsed.net, Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 869 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) hours in advance of the meeting.

Notice Posted: Cranston Herald / April 21, 2011

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POLICY #5112.3

Tutoring Policy

In accordance with state law, the student's home school will make every attempt to accommodate the student's illness, while keeping them in school as much as possible. Consideration will be given to an abbreviated schedule, use of the school's planning center (if applicable), and accommodations within the schedule for therapeutic time, etc., to enable the student full access to the curriculum and instruction offered by the district.

It is important to consider that any time out of school, especially at the high school level, could negatively affect a student's ability to complete state-mandated graduation requirements. Students are expected to be in school in order to have access to a full range of educational opportunities, which tutoring cannot provide. For example, if a student needs tutoring in Chemistry, it is extremely difficult to replicate effectively the laboratory experiences that a child would have in a classroom setting.

It is the belief of this district that student's should have every opportunity to be in school to fully access all of the educational opportunities that a classroom and school setting offers. Please consider this when deciding on the appropriateness of tutoring.

If attempts fail to keep the child in school, and the consideration of homebound tutoring is appropriate and necessary, the following criteria must be met:

a. Parent/guardian must provide the school with a physician's letter stating that the child has been examined and a determination has been made that the child cannot attend school full-time for at least twenty (20) consecutive school days, due to a medical diagnosis. This letter should clearly include such diagnosis of the student's illness, and course of treatment to assist the child in returning to school. It should also state an expected time for student to return to school.

b. Physician's notes on prescription pads will not be accepted.

c. The physician's letter will be one of the factors in considering home tutoring eligibility. Other factors that may be reviewed are child's attendance history, academic needs, counselor and administrator feedback, etc. If necessary, an IEP Team will be convened, to change placement for homebound tutoring.

d. Parents will be required to sign a medical release for the district to contact the physician, have the physician provide a diagnosis and if necessary, coordinate with the district to provide an appropriate program for your child.

e. The district will have discretion to forward the physician's request to the district's medical staff (i.e. district physician, psychiatrist, etc.) for review and input.

f. If the Superintendent or his/her designee makes a determination

that a student may receive home tutoring for a period of time, the approval will be given in accordance with the physician's plan for treatment and diagnosis for approximate time of absence from school. The maximum will be one quarter's time (45 days) with a potential for extension, if medically necessary and with appropriate updated evaluations.

g. Parent/guardian will be required to provide the district with an updated physician's letter when seeking an extension.

h. Tutoring sessions shall occur outside of the student's home (hospital, local library, etc.), unless the student is physically unable to leave home.

i. Parents/Guardians will be asked to sign an acknowledgement of the receipt and understanding of guidelines for tutoring.

If the above criteria are met, the district will arrange a schedule of tutoring with the following time allotments:

Grade Level Kindergarten Elementary Middle/High School

Time 2.5 hours/week 5 hours/week 1 hour per subject up to a maximum of 6 hours per week

If the parent cancels more than three (3) times, the tutoring schedule will be suspended. It may be reinstated if the sending school meets with the parent to discuss why the sessions were cancelled and to

verify that home tutoring is still an appropriate option for the student. A parent may be required to provide an additional physician's letter stating continued tutoring should be considered.

The student's academic teacher of record will be responsible for providing materials for the tutor to use with the student. Also, the child's teacher of record will be responsible for grading the returned material and for submitting the grades for the work on the child's report card.

The district will make every attempt to find a highly qualified and/or certified person to tutor in an academic area. Exceptions will be made only by the Executive Director of Educational Programs.

Policy Adopted:

CRANSTON

PUBLIC SCHOOLS

Resolution No. 11-5-

CRANSTON,

RHODE ISLAND

April 25, 2011

5135.1

**Policy Statement for Fund Raising /Commercialism for Cranston
Public Schools**

Commercial Goods, Services and Materials

The Cranston School Committee recognizes the importance of creating partnerships between Cranston's public schools and the business community to benefit our students. However, we also recognize that public schools must remain free from over commercialism; with that, the following policy has been established.

Materials produced by or for the school system may include recognition of the businesses that have provided funds, services and/or products in support of the school program producing the material. However, the school logo must be the most prominently displayed feature on the material.

Advertising of commercial goods and services shall not may be permanently attached to school structures. nor be prominently displayed on the school property. However Also, a plaque of recognition or recognition at a public event of the donor or donated funds or services may be attached to the structure, providing the plaque does not include anything more than the name of the contributor, the nature of the contribution and the date it was contributed. (As an example a plaque in front of Cranston East in appreciation for all the donated landscaping work)

Only commercial goods that are being used to raise funds for student

activities or charitable causes can be sold in schools or on school grounds and must comply with the existing Food Services contract. Any existing program utilizing commercial products, prior to the acceptance of this policy, is left to the discretion of central administration.

Delivery of Information

The Cranston School Committee recognizes that constant communication between our schools and families are an important tool for the well being of all students, faculty and the Cranston Public Schools. This is most effective by sending notices, materials, etc. home with students via backpacks, folders, etc. However, any public “notices” being sent home through Cranston public school students should be pre-approved by the Superintendent or his/her designee and must adhere to the guidelines listed below:

For the purpose of this policy, “Notices” include, but are not limited to, flyers, brochures, newsletters, etc. including those from the City of Cranston Municipal Government, community service groups and non-profit community organizations.

Prohibited are “notices” for advertising of for-profit/corporate

businesses (excluding materials produced by the school department, which recognize business participation), personal gain and/or political ventures (excluding notification of public meetings). However, It should be noted that no “notice or communications” produced by the Cranston Public Schools or an affiliated fund raising organization, shall endorse or encourage the use of any specific for profit entity, product or service. shall contain content for personal gain and/or the promotion of political ventures (except for meetings).

Also prohibited are notices, not produced by Cranston Public Schools, which prominently display the name of any elected office-holder or elected office (except those in conjunction with notification of public meetings.) However, the same policy applies to elected officials as previously stated for for-profit entities, with respect to being recognized for the donation of any funds, services or products.

Policy Adopted: May 21, 2001 CRANSTON PUBLIC SCHOOLS

Resolution No. 01-5-35 CRANSTON, RI

Policy Amended: July 16, 2001

Resolution No.

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5135.1 (a)

Procedures Related to Commercialism and Fund Raising

At the school level, the building principal shall approve notices of school/student/volunteer group activities. If the principal is unsure about a notice prepared for distribution, he/she may request authorization from the Superintendent/designee at any time. All notices, policies and materials passed between school and home or any ventures, materials, etc. sent home should reflect the community standards acceptable by the Cranston School Committee.

Financial Responsibility

Fiscal responsibility is paramount when funds are raised to support any school program. Because of this, the Cranston Public Schools recognize the necessity to have in place specific procedures as they pertain to the recording and reporting of financial information at both the administrative and organizational level.

The current student activity accounting procedures from the business office regarding the management of student funds will be followed for fund raising activities in the schools. The management of funds raised by the Parent - Teacher organizations will be excluded from the student activity accounting procedure. However, individual school Parent - Teacher organizations are required to maintain accurate fiscal records through their treasurers, per their by-laws, for the accounting of their funds. Also, fiscal accountability procedures must be included in their by-laws.

Door to Door Sales for Fundraising Purposes

Cranston Public Schools strongly discourages door-to-door sales for fund raising for a number of reasons. However, the School Committee understands that there may be times when the only logical way to attain funds for a student activity is to solicit door to door. Therefore, with this in mind, the following procedure is in place.

Door to door sales for the purpose of school activity fundraising is prohibited for all elementary and middle school students. High school students may participate in door-to-door sales for school related fundraising programs, but only at the discretion of the student's parent/legal guardian. The student's parent/legal guardian must sign a permission form (Exhibit A) that allows participation in such fundraisers. This permission form may be completed at the beginning of each school year and will be collected by the activity advisor/homeroom teachers. Cranston Public Schools strongly recommends adult supervision for all door-to-door sales.

Previously Acceptable Materials and Programs

Except where specifically noted, the policies and procedures expressed in this document shall not exclude previously acceptable materials and programs.

5135.1 (b)

Cranston Public Schools Fundraising Permission Slip High School Students Only

Policy Number 5135.1

Cranston Public Schools strongly discourages door-to-door sales. However, we recognize that high school students may need to participate in door-to-door sales for school related fundraising programs but only at the discretion of a parent/legal guardian. The student's parent/legal guardian must sign a permission form that allows participation in such fundraisers. This permission slip may be completed at the beginning of each school year and will be collected by the activity advisor/homeroom teachers. Cranston Public Schools strongly recommends adult supervision for door-to-door sales.

Check One:

☐ I give permission for my child to participate in door-to-door fundraising.

☐ I give permission for my child to participate in fundraising without going door to door.

☐ I do not give permission for my child to participate in fundraising

activities.

Student	Name
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Parent/Guardian	Name	(Print)
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Parent/Guardian	Signature
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Date	Signed
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Activity/Fundraiser	Activity	Advisor
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Exhibit A

Regulations adopted: May 21, 2001 CRANSTON PUBLIC SCHOOLS
Resolution No. 01-5-35 CRANSTON, RHODE ISLAND
Policy Amended: July 16, 2001

Policy Amended: April 25, 2011

Resolution No. 11-4-16